

## 4121-1-02 Notice of public meetings

### Effective: February 1, 1998

(A) All meetings of the industrial commission of Ohio are open to the public at all times, unless the subject matter of the meeting is specifically excepted by law.

(B) The time and place for all regularly scheduled meetings, and the time, place and purpose of all special meetings, including emergency meetings, may be determined by:

(1) Consulting the announcements found on the bulletin board located in the public reception area of the central office in Columbus, Ohio;

(2) A telephone call to the public inquiries area at (614) 644-5321 located in the central office in Columbus, Ohio;

(3) Writing to: "Receptionist, Administration, The Industrial Commission of Ohio, 30 West Spring Street, Columbus, Ohio 43215-2233."

(C) The industrial commission shall provide at least twenty-four hours advance notice of a special meeting to the news media that have requested notification, except in the event of an emergency requiring immediate official action. In the event of an emergency, the member or members calling the meeting shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.

(D) Upon request and payment of a reasonable fee, which amount shall be periodically published by resolution of the industrial commission, any person may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed by the industrial commission. Persons requesting advance notification must also provide self-addressed, stamped envelopes to receive the notice and agenda of each meeting.