FACT SHEET: MEDICAL EXAMINATIONS

An Equal Opportunity Employer and Service Provider

If you require foreign language interpreting services, you must have an acceptable reason for rescheduling. You will be notified when and where the examination will take place. If you are unable to keep your appointment, you will be notified when and where the examination will take place. If you are unable to keep your appointment, you will be notified when and where the examination will take place.

Reasons for an Examination
You may be scheduled for an examination for a number of reasons including, but not limited to, the following:

1. You have filed for permanent total disability compensation;
2. A hearing officer of the Industrial Commission (IC) has requested that you be examined.

Continued compensation, according to the law, may only be paid based on medical evidence provided by a licensed physician. The purpose of the examination is to determine the extent or nature of injury so you can be compensated with the benefits allowed by law.

Details of Examination
At no charge to you, a licensed specialist designated by the IC will perform the examination. Because the specialist will not be prescribing a course of treatment, the examination length varies with the condition under consideration. A mental health examination with testing may require over an hour. The physician is asked to only consider and examine medical or psychiatric conditions allowed in your claim(s). An allowed condition is recognized as being a direct result of a compensable work-related injury or occupational disease, which is supported by medical documentation.

Notification of the Examination
At least two weeks before the scheduled examination, you will be notified when and where the examination will take place. If you are unable to keep your appointment, you must call in advance of the scheduled date. Call the number listed on the Notice of Examination and request that your appointment be rescheduled. You must have an acceptable reason for your absence.

If you require foreign language interpreting services, hearing impaired services, or have a disability that requires special accommodations at your medical examination, you must request this prior to the exam. Requests can be made electronically through I.C.O.N., or by faxing a copy of the appropriate form, found on the Forms section of the website, to (614) 728.7004. If you have questions regarding these services, please contact Customer Service at (800) 521.2691.

Covering the Expenses
If the required travel is by automobile and the distance is greater than 45 miles from your residence to the examination and back, the Bureau of Workers’ Compensation will reimburse you at the rate of 52¢ per mile. Travel in excess of 400 miles round trip requires prior approval. All travel must be the most direct and practical route.

Special transportation such as taxi, train or airplane must have prior approval. Receipt of payment is required and reimbursement will only be for the actual and necessary fare. Necessary meals, based on the distance traveled round trip, will be refunded to the injured worker based on an established schedule. Hotel expenses must be pre-approved and will be paid at actual cost, not to exceed $75* per night plus applicable taxes. Receipt of hotel payment is required.

Only the injured worker will be reimbursed for travel expenses. Reimbursement checks are generally received four to six weeks after the processing of travel expense statements.

*All rates are subject to change.

NOTE: Injured workers, employers, and their authorized representatives may review their active claims information through the Industrial Commission website at www.ic.ohio.gov. Once on the home page of the website, please click I.C.O.N. and follow the instructions for obtaining a password. Once you have obtained a password, you should be able to access your active claim(s). If you have difficulty obtaining a password, please contact the Industrial Commission’s IT Helpdesk at (614) 644.6595 or (877) 218.4810, between 8 a.m. and 5 p.m. weekdays.

Questions About Medical Examinations

What is impairment?
Impairment is the amount of an injured worker’s physical and/or mental loss of function caused by the allowed physical injury. Specialist examiners assess and give opinions on impairment.

What is disability?
Disability is the effect that impairment has on the injured worker’s ability to work. IC hearing officers determine disability.

Will the specialist consider other medical reports and diagnostic tests before giving his or her medical opinion?
Specialists providing opinions for the IC review medical records and diagnostic test results in addition to taking the injured worker’s medical history and performing the examination. It’s important to note that the examiner is only looking at the allowed condition(s) and nothing else.

How are impairment ratings determined?
The IC has adopted the American Medical Association’s Guides to the Evaluation of Permanent Impairment as the resource for impairment determination.

What if I do not agree with the medical report?
Written complaints concerning specific examinations are investigated and answered by Medical Services personnel. Be assured that physicians conducting examinations on behalf of the IC meet specified credentials and are provided training opportunities, as well as a manual of IC medical policies. Examination reports are also screened for consistency and completeness.

Will I be asked to remove my clothes for the examination?
Depending on the nature of your injuries, it may be necessary for you to partially undress for the doctor’s examination. Please wear appropriate attire. A gown will be provided. If you need assistance with dressing or undressing, you may request a family member, the doctor, or office personnel to assist you.

Customer Service and Interpretive Services
(800) 521.2691; Toll-free nationwide
(614) 466.6136; Franklin County
(800) 686.1589; Toll-free TDD
Fax: (614) 728.7004
Email: askIC@ic.ohio.gov
Web: www.ic.ohio.gov

EXAMINATION OFFICES:
Akron
161 South High St., Suite 301
Akron, OH 44308-1602
Phone: (330) 643.3550
Fax: (330) 643.1468

Cincinnati
125 East Court St., Suite 600
Cincinnati, OH 45202-1211
Phone: (513) 357.9750
Fax: (513) 723.9811

Cleveland
615 Superior Ave. N.W., 5th Floor
Cleveland, OH 44113-1898
Phone: (216) 787.3001
Fax: (216) 787.3483

Columbus
William Green Building
Medical Scheduling Section
30 West Spring St., 10th Floor
Columbus, OH 43215-2333
Phone: (614) 466.4291
Fax: (800) 574.6559

Dayton
1242 E. Dayton Yellow Springs Rd.
Dayton, OH 45324
Phone: (937) 264.5116
Fax: (937) 264.5130

Toledo
One Government Center, Suite 1500
Toledo, OH 43604
Phone: (419) 245.2740
Fax: (419) 245.2652

Youngstown
242 Federal Plaza West, Suite 303, 3rd Floor
Youngstown, OH 44503-1206
Phone: (330) 792.1063
Fax: (330) 792.2473

Visit www.ic.ohio.gov for a list of all IC office locations.

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